



CITY OF DOWNEY
Human Resources
11111 Brookshire Avenue
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<http://www.downeyca.org>

**INVITES APPLICATIONS FOR THE POSITION OF:
POLICE OFFICER RECRUIT**
An Equal Opportunity/ADA Compliant Employer

COMPENSATION

\$29.82 - \$36.94 Hourly \$5,168.80 - \$6,402.93 Monthly

POSTED: 08/01/08

FINAL FILING DATE: *Applications for this recruitment will be accepted on a continuous basis.*

ABOUT THE POSITION: The Police Officer Recruit is a non-sworn training position. The position will complete a formal and comprehensive California Peace Officer Standards and Training (P.O.S.T.) Certified Basic Academy training program in the first six (6) months of employment. Upon satisfactory completion of training and graduation from the Academy, the incumbent will be sworn in as a Police Officer with full police authority.

The Police Academy will train you in basic criminal investigation processes and techniques; preparation of various reports; analyze situations and make decisions appropriately under stressful situations; testify and present evidence in court, and practices and theory in criminal and civil law enforcement. You will be required to meet minimum standards of physical fitness prior to the Academy and throughout the Academy's training program.

EXAMPLES OF ESSENTIAL FUNCTIONS The following examples are intended to describe the general nature and level of work performed by persons assigned to each classification.

Police Recruit: While enrolled in the academy incumbents:

- Participate in and complete a prescribed law enforcement officer training program for entry level Police Officers, including training in report writing, laws of arrest and seizure, defensive driving, California Vehicle and Penal Codes, officer survival, and physical fitness.

Following graduation from the academy and appointment to the position of Sworn Police Officer:

- Patrols assigned area in patrol car to preserve law and order, to prevent and discover the commission of crimes, and to enforce traffic regulations; responds to calls and complaints involving traffic accidents, robberies, disturbances, and other misdemeanors and felonies, and take necessary police action; make arrests; take charge of, and guide and direct the work of other law enforcement personnel in various situations until relieved by a supervisor officer.
- Conducts motor vehicle accident investigations; provides first aid for injured persons, and take safeguards to prevent further accidents; interviews principals and witnesses; takes written statements and examines conditions of accident scene; and clears or directs clearing of obstructions and wreckage.
- Investigates crimes against persons and property; interviews victims and witnesses; searches for, evaluates and secures/collects evidence; and arrests suspected perpetrator(s).
- Investigates complaints involving juveniles, including reports of child neglect and persons reported to be contributing to the delinquency of minors; checks business establishments and public places known to be frequented by juveniles; and arrests juvenile and adult offenders.

- Processes warrants and apprehends or assists in the apprehension of wanted persons by court orders or actions in criminal cases.
- Maintains knowledge of local ordinances and state laws, rules of evidence for criminal cases, crime prevention techniques, current investigation techniques, traffic control techniques, care and custody of persons and property.
- Prepares and submits required reports and provides assistance, information, and directions to the public.

QUALIFICATIONS

- High school diploma or equivalent.
- 21 years of age upon appointment.
- Weight in proportion to height.
- Vision correctable to 20/20 in both eyes; free from color blindness.
- Hearing within normal limits.
- United States citizen or an applicant for citizenship within the past year.

LICENSE REQUIREMENT: A valid California Class C Driver's License and acceptable driving record at time of appointment and throughout employment.

Physical Tasks and Environmental Conditions: Work is performed both inside and outside in seasonal climate and weather conditions. Slippery surfaces, oily conditions, dust, dirt, and odors are conditions frequently encountered. Must constantly work with noise from traffic and police radio. Position requires availability to work weekends, evenings, holidays, on-call and overtime. Physical demands include constant arm and leg movements, driving, standing, and sitting for long periods of time. Bending, stooping, lifting, running, squatting and climbing is also required.

ADDITIONAL INFORMATION

SPECIAL BENEFITS:

- 4/10 work schedule for all sworn personnel;
- Physical Fitness Program enables officers to earn up to two (2) weeks extra per year;
- Police Corporal Program;
- Modern Police Facility equipped with a complete weight room; and
- Extensive professional training program.

ASSIGNMENT OPPORTUNITIES:

- Motor Officer
- Special Enforcement Team Officer
- Detective Division, plus Narcotics and Crime Impact
- Accident Investigators

For information about the City of Downey Police Department [Click here.](#)

SELECTION/TESTING PROCESS: *(Applicants may NOT reapply within a six-month period from their last testing date.)* All applications and supplemental information will be reviewed and evaluated on the basis of information submitted at the time of filing to determine the level and scope of the candidate's preparation for the position. All information supplied by applicants is subject to verification.

The acceptance of your application depends on whether or not you have clearly shown that you meet the Qualifications as stated above. Please fill out the application and supplemental questionnaire completely. Failure to do so will result in your application being removed from consideration.

In the space provided for education, include the names and addresses of schools attended, dates completed, and number of credits, degree, and/or certificate(s) earned.

For each job held, provide the name and address of your employer, your job title, beginning and ending dates, description of work performed, salary earned, and reason for leaving. Failure to provide all the information may result in your application being removed from consideration.

Those applicants, meeting the requirements will be invited to participate in the examination process which will consist of:

PART I: Qualifying written examination. A copy of the preparation guide for the written test can be obtained by clicking here [Peace Officers Standards and Training Written Practice Test](#). The City of Downey does **not** accept T-scores from other agencies.

PART II: Qualifying physical agility examination. The physical agility examination is evaluated on a point basis failing one component of the examination will not disqualify an applicant from continuing in the selection process. The components of the physical agility examination are:

- A timed run of 500 yards;
- Climbing over two (2) six-foot walls (chain link and wood);
- An obstacle course run of 99 yards; and
- Lifting and dragging 165 pound dummy 32 feet.

Only those applicants who earn a qualifying score on both the written and physical agility examinations will be invited to the appraisal examination (oral interview).

PART III: Appraisal examination (oral interview) weighted 100% to assess the applicant's knowledge, education, experience, and general ability to perform in the position.

Candidate(s) who complete testing with acceptable results will qualify for placement on an Eligibility List for consideration by the Department hiring authority. Prior to an employment offer, a comprehensive background investigation, including a polygraph and fingerprinting will be conducted to determine suitability for the position of peace officer. A pre-placement medical examination, which includes a psychological examination and drug screening, will be conducted upon issuance of a conditional offer of employment.

APPLICATION MATERIALS MAY BE OBTAINED AND SUBMITTED ONLINE

AT: <http://www.downeyca.org>

OR MAILED TO: 11111 Brookshire Avenue, Downey, CA 90241-7016

Job #08-004

POLICE OFFICER RECRUIT

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The provisions of this announcement do not constitute an express or implied contract. Any provision contained in this announcement may be modified or revoked without notice.

Police Officer Recruit Supplemental Questionnaire

* 1. Which of the following best describes your level of education? (Please select one only.)

- ☐ High School or equivalent
- ☐ Some College
- ☐ Associate's Degree
- ☐ Bachelor's Degree
- ☐ Coursework beyond bachelors degree
- ☐ Master's degree or higher

* 2. Have you completed any coursework or training related to criminal justice/law enforcement?

- ☐ Yes ☐ No

3. If "Yes" to Question 2 what course(s)?

* 4. Do you have any experience working in or with a law enforcement agency?

- ☐ Yes ☐ No

5. If "Yes" to Question 4 what type of experience?

* 6. If hired, at time of appointment would you be 21 years of age or more?

- ☐ Yes
☐ No

* 7. Do you claim Veterans Preference? If "YES," you must submit a copy of your DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service.

- ☐ Yes
☐ No

* Required Question